



Darleen Melis, Chair
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City of Salem

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Saltonstall/Collins Green Repair Project

AGENDA for CM KICKOFF MEETING

- Preconstruction Services Contract
- Lines of Communication – SBC, Architect, OPM & CM
- Procedure for Weekly Check-in Meetings with the OPM, School Principals, Paul L’Heureux & Architect
- Confirm Roles/Involvement of the Gilbane’s Project Executive, Project Manager & Others
- Confirm Gilbane’s Superintendents for Each School
- Phasing & Logistics
- Trade Pre-Quals and Early Release Packages – Demo Package @ Saltonstall & Early Boiler Demo @ Collins
- 60% Control Estimate Time Table
- Procedures for CORI Check
- Indoor Air Quality – Set up with Salem Board of Health
- Approach to M/WBE & Local Hiring